



OEDI Mini-Grant Application:

Thank you for your interest in applying for an OEDI Mini-Grant. The following application will require the applicant to complete three (3) sections: 1. Primary Contact Information, 2. Initiative/Program Information, and 3. Award Requirements Confirmation. Applicants will have the option to review entries before submission and download a copy for their records. Applicants should be able to save their progress and return using the same device. A copy of the application template is available for download for your convenience.

Download the Application Template Here.

Click the next button ("") to proceed with the application.

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OEDI Mini-Grant Application (Section 1: Primary Contact Information):

Primary Contact First and Last Name: _____

Primary Contact Pitt Email (Ex: abc123@pitt.edu): _____

Primary Contact Phone Number: _____

Primary Contact Affiliation:

- Administrator
- Faculty
- Staff
- Student - Undergraduate
- Student - Graduate/Professional
- Not Specified: _____

Primary Contact Campus:

- Bradford/Titusville
- Greensburg
- Johnstown
- Pittsburgh

Primary Contact Group/Unit (Department, Organization, School, etc.): _____

Secondary Contact First and Last Name (If Applicable): _____

Secondary Contact Pitt Email (If Applicable; Ex: abc123@pitt.edu): _____

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OEDI Mini-Grant Application (Section 2: Initiative/Program Information):

Initiative/Program Title: _____

Initiative/Program Target Areas (Select All that apply):

- Enrich the multicultural experiences of the University community.
- Create a welcoming and inclusive environment that prioritizes an inclusive sense of belonging where all university community members are welcomed, supported, and affirmed.
- Improve recruitment, retention, and graduation of students from historically underrepresented groups.
- Increase recruitment, retention, and development of faculty and staff from historically underrepresented groups.
- Enhance the quality of teaching and learning, specifically incorporating equity into aspects of teaching and learning.

Initiative/Program Impact and Need - Limit of 400 words:

Please describe how the initiative/program will provide impact and advance needs related to the selected Target Area(s). Please include any information on initiative/program sustainability.



Initiative/Program Narrative and Objective - Limit of 400 words:

Please describe an overview of the initiative/program and any specific goals/outcomes for participants. Please include any information on campus/community partnerships assisting with the initiative/program planning and production.

Initiative/Program Anticipated Timeline - Limit of 100 words:

Please summarize a timeline of the initiative/program planning, promotion, and production stages.

Initiative/Program Funding Request:

Please provide the total amount requested for the initiative/program. Requests should not exceed two thousand dollars (\$2000.00 USD): _____

Initiative/Program Anticipated Expenses - Limit of 100 words:

Please provide a breakdown of the anticipated expenses based on the requested total funds for the initiative/program.

Initiative/Program Letters of Support (If Applicable):

Please attach any letters of support from campus and community leaders. Please combine multiple letters into one (1) file before uploading: _____

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OEDI Mini-Grant Application (Section 3: Award Requirements Confirmation):

Award Requirements:

As a condition of receiving the funds, awardees are required to complete a final report, submitted to the Office for Equity, Diversity & Inclusion within three (3) months after the award has been disbursed. Your report should be limited to one thousand (1000) words and should include the following information:

- Program objectives and impacts: How was the identified need addressed and how effective was the project?
- Project evaluation: Describe how the project effectiveness was evaluated.
- Sustainability: Will the program continue? Describe plans to continue, extend, or modify this program for the future.
- List any publications about this project to the broader community through presentations, articles, press releases or other media coverage and any products created through this project, such as websites, course materials or modules or other items.

I agree to the aforementioned Award Requirements if accepted for an OEDI Mini-Grant. I understand that by not following these Award Requirements, OEDI may disqualify future mini-grant submissions by myself or my associated group/unit.

- Yes, I agree. (1)
- No, I do not agree. (2)

End of Application
